

Leadership Structure: 2024/2025

<p><u>Language and Literacy</u></p> <p>TEAM MEETINGS (X STAFF) - AT LEAST ONE PER TERM (self-initiated)</p> <p>AGENDA SET BY ANNE (MINUTED)</p>	<p>Team:</p> <p>A Keys (KS1/KS2) A Johnston (FS/KS1) J Nelson & L Courtney (LSCs) V Walker (Librarian)</p> <p>Can also consult: J Murray (FS advice) J Smith (data) R Coulson (KS1)</p>
<p><u>Mathematics and Numeracy</u></p> <p>TEAM MEETINGS (X STAFF) - AT LEAST ONE PER TERM (self-initiated)</p> <p>AGENDA SET BY RACHEL (MINUTED)</p>	<p>Team:</p> <p>R Coulson (KS1/KS2) G Robson (KS2) M Balmer (KS1) R Breen (FS) L Courtney (LSC)</p> <p>Can also consult: J Murray (FS advice) J Smith (data)</p>
<p><u>SEN support</u></p>	<p>J Nelson & L Courtney & V Walker J Smith (data)</p>
<p><u>Newcomer organisation</u></p>	<p>J Smith & S Griffith</p>
<p><u>The Arts</u></p>	<p>A Johnston & A West</p>
<p><u>The World Around Us</u></p>	<p>N McClure & K McGarry</p>
<p><u>Personal Development and Mutual Understanding</u></p>	<p>T Clifford</p>
<p><u>Physical Education/Development</u></p>	<p>J Murray (with the help of other staff for key events) G Robson</p>
<p><u>Cross Curricular Skills</u></p>	<p>A Rainey & P Hurst & G Robson & T Clifford (ICT)</p>
<p><u>Active Learning, Magenta, Thinking Skills and Personal Capabilities</u></p>	<p>A Keys</p>
<p><u>Early Years/Play</u></p>	<p>J Murray & S Griffith</p>
<p><u>Religious Education</u></p>	<p>M Balmer</p>
<p><u>Safeguarding & Child Protection</u></p>	<p>A Keys (DT) W Glass and A West (DDTs)</p>
<p><u>Assessment, Recording and Reporting</u></p>	<p>J Smith, G Robson & W Glass</p>
<p><u>Shared Education/CREd</u></p>	<p>M McCartney</p>
<p><u>Language Centre</u> Meeting at least once per month (self-initiated)</p>	<p>P Hurst & K McGarry (collaborative approach)</p>

Core S.L.T: Principal, F.S. Co-ordinator, K.S.1. Co-ordinator and K.S.2 Co-ordinator (V.P.)

Occasional input at SLT meetings by other co-ordinators.

FS Co-ordinator (J Murray) KS1 Co-ordinator (R Coulson) KS2 Co-ordinator/V.P. (A Keys)

FS, KS1 and KS2 Co-ordinators meet with their respective teachers regularly - formally and informally and minute/report back matters to W. Glass.

Ref. Job Descriptions NOTE CHANGES

2024/2025:General (beyond main co-ordinator duties). Taken from current job description/proposed changes:

First Aid	J Abraham
Playground Pals/activities	T Clifford, J Little & D Black
Duties/Timetables	SLT members
Sports Days	J Murray & K McGarry & A Rainey
P.E. Stores	J Murray
Organising teams	J Murray & A Rainey & M Balmer & G Robson
Cycling Proficiency	P7 teachers and assistants
Assembly rota	M Balmer
Assemblies (Music)	A Johnston & A Keys
Leavers' Assembly	A West & A Rainey
Music Peripatetic	A Johnston
Fermanagh Feis	A Johnston & A West
Fermanagh County Show	M McCartney & A West
Shared Education	M McCartney + relevant teachers
Requisition of all stationery	R Coulson (collate teachers' orders)
Attendance/EWO liaison	A West & R Breen
Lost Property/Extra uniform	L Fitzpatrick
Paired Reading	P3 and P4 teachers (A Keys)
Paired Maths	P2 and P5 teachers (R Coulson)
Core Reading material and reading stores	}P1 to P7 (Room 10) - A Johnston & A Keys {(in discussion with other staff)
School Fund	W Glass
School Photographs	A Keys
Contingency/Gifts	N McClure & A Keys & J Murray
Hospitality	N McClure (and Social Committee members)
Competitions/Quiz	SLT
Press clippings	J Murray & A Keys
Website/Facebook/Home Learning	P Hurst & A Rainey
Health Promotion	T Clifford
Fruit Friday	A McCaffrey
Breakfast Mornings	A McCaffrey
Environmental Eco matters (garden etc.)	K McGarry
PRSD	Shared (Pr./F.S./KS1/KS2 Co-ordinators ++)
After School Club	M White (Co-ordinator)